

Executive Order 1392 issued by Governor Bryant requires all employees of the State of Mississippi to complete the "Sexual harassment Awareness and Prevention" training course offered through the Department of Finance and Administration (DFA) collaborated with the Mississippi State Personnel Board (MSPB). Employees of Mississippi Valley State University are required to take the course on the MSPB website at the following link:

<http://www.mspb.ms.gov/sexual-harassment-awareness-and-prevention-elearning.aspx>.

Instructions for accessing the training are found below. Once the course is completed, the employee will need to print, sign, and date a copy of the quiz results slide indicating the course was passed successfully, and the signed document should be submitted to the Office of Human Resources immediately. Questions may be directed to ejhurssey@mvsu.edu.

Instructions

Please read the information that is displayed and/or listen to the audio that is available. The course will automatically advance to the next slide. Below are commands that can be used during the course.

Desired Action	Action
Return to a previous slide	Click the  button
Advance to the next slide	Click the  button
Pause the slide	Click the  button
Resume the course	Click the  button

Once slide 23 has been completed, there will be a required Sexual Harassment Pre-Quiz. Select **FINISH** when you have completed taking the quiz and continue with the course.

At the end of the course, you will need to complete the Sexual Harassment QUIZ. Your results of the quiz will be displayed.

