



Mississippi Valley State University

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### Office of the Faculty Senate

President: Dr. Moses Newsome

Asst. Secretary: Dr. Micah Rueber

Vice-President: Ms. Shannon Bowden

Corresponding Secretary: Dr. Cassie Turnipseed

Secretary: Mrs. Tasmine Moore

Parliamentarian: Dr. Rochelle Cobbs

### Minutes March 5, 2019

**Senators attending:** Dr. Moses Newsome, Ms. Shannon Bowden, Mrs. Tasmine Moore, Dr. Cassie Turnipseed, Ms. Chetara Epps (Stand in for Dr. Durham) Mr. Christopher Lanclos, Dr. Dan Trent, Dr. Kethireddy, Dr. Tadesse Mengistu, Dr. Cobbs, Dr. Ed Morse, Ms. Purnell, and Dr. Benedict Atakpu

**Not attending:** Dr. Alfred Boyd (excused), Dr. Micah Rueber (excused)

**Special Guest:** Ms. Cassandra McNealy (Staff Council President)

**I. Call to order:** Dr. Newsome called the meeting to order.

A. Motion to approve agenda- Dr. Atakpu. Dr. Trent seconded. Motion approved

B. Motion to approve minutes as read with changes –Mr. Lanclos, seconded by Dr. Cobbs

**II. Presentation of Staff Council Issues:** Presented by Ms. Cassandra McNealy

A. Shared Governance for search committee of new provost

B. Payroll Scale Issues

a. Equity & Salary Scale of staff salaries is not consistent across the board

i. Clarification of secretaries, administrative assistants, and office managers pay is not aligned with title.

b. Survey of recommendations of MVSU employees receiving bi-monthly pay

c. Questions/Suggestions

i. What is the distinction between the roles of the secretary, administrative assistants and office manager?

ii. Do staff council have a manual or policy procedure?

iii. Ms. McNealy reported that staff council only have bylaws

**III. Campus Violence Report:** Dr. Boyd will present in April Meeting

**IV. Academic Integrity Report:** Presented by Dr. Cobbs

- Academic Integrity Report draft will be presented in April meeting. Dr. Cobbs plan to meet with Dr. Gibson after consultation with committee body and FS approval.

**V. Peer Evaluation Standardization:** Presented by Dr. Morse

- Dr. Morse will send out forms to Mrs. Moore for distribution to FS committee.
- Mr. Lanclos has been added to the Peer Evaluation Standardization Committee

**VI. Review of Non-Professionally Accredited Degree Programs**

- Dr. Newsome would like FS to review and vote on the narrative questions of the non-professionally accredited program.
- Ms. Bowden motion to approve narrative questions, seconded by Dr. Aktapu

**VII. Class Size Requirements**

- Dr. Turnipseed is in the process of reviewing the clause in the handbook.
- Mr. Lanclos has been added to the committee
  - i. Questions/Comment
    1. What is the class size requirement?
    2. When does compensation start for overloads?
    3. The class size requirement is table.

**VIII. Faculty Development Summer-Research Funds**

- FS voted if funds not spent in the summer may be carried over to the next semester and to be used on ongoing research in consecutive years.
- Motion to approve vote- Ms. Bowden, seconded by Dr. Turnipseed, motion approved and will be placed in handbook

**IX. Update on Fielding-Wright Building name**

- Re-naming Fielding-Wright building to Constance G. Bland Math & Science Building has been approved by President Briggs and submitted to IHL.

**X. Other Business/Announcements**

- Dr. Rueber was selected as HEADWAVE honoree
- Dr. Newsome has submitted recommendation for the V.P. Academic Affairs search committee.
- Ms. Bowden mentioned that faculty attendance of sport games were low
- Motion to adjourn at 12:00 by Ms. Bowden and seconded by Dr. Turnipseed
- Minutes submitted by Mrs. Tasmine Moore