

## FACULTY SENATE MEETING

November 06, 2007

### MINUTES

Approved by Faculty Senate

**Members Present:** Paul Schreiber, Gwen Catchings, Bertha Ealey, Udai Kudikyala, Orian Cathey, Elizabeth Evans, Mack Felton, Jerome Greene, Mohammad Hoque, Florian Misoc, Emmanuel Ngwang, Vikki Spann, Dorothy Vaughn, Stacey White, Jim Wilkinson. Approved absent were Mantra Henderson and Barbara Washington.

The meeting was called to order by the President, Paul Schreiber at 11:05 a.m. The minutes were distributed and reviewed. Dr. Catchings moved that minutes be accepted without corrections. The motion was seconded by Dr. Greene and confirmed by the body.

#### **Old Business:**

Dr. Schreiber informed the membership that the Executive Committee had met to prioritize issues for the upcoming year. One of the initial tasks was to review bylaws and constitutions from other universities. Another issue centered on policy regarding the evaluation of deans and chairs and the need for fair and equitable evaluation practices.

Dr. Schreiber has copies of all standing committees at the University. **Standing Committees** within the Faculty Senate will also be established to attend to issues that come before the Senate. **Protocol** as to how concerns will be handled was discussed and agreed upon. See attached MVSU **Faculty Senate Protocol 2007-2008**. Another senator suggested that **Tenure and Promotion** concerns have a separate heading. Dr. Catching asked Dr. Ngwang to write out verbiage for this priority. Dr. Greene moved that priority issues as amended by Dr. Ngwang be accepted. The motion was seconded by Mr. Florian, and unanimously voted for by the group.

Dr. Schreiber addressed the **Grievance** from last meeting: since the FS had not received anything in writing concerning the grievance, the issue will be closed until a written grievance is submitted.

The President announced that there will be **Fall Convocation** the next day Thursday (November 7<sup>th</sup>). He has been asked to address the audience.

#### **New Business**

**Faculty Concerns:** The President read letters that had been submitted to FS:

- (a) professors expressed concern about excessive absences for volleyball players;
- (b) a request for assigned parking for faculty, and
- (c) faculty concerns about not receiving tenure after multiple attempts.

Dr. Catchings moved that we accept all letters sent to us; Dr. Greene seconded the motion and the group voted for the idea.

Dr. Schreiber distributed a memo with the names of the **Tenure/Promotion Committee 2007-08**. He read a letter he had written to AAVP regarding policies for tenure and promotion. There is a conflict between what is stated in policy and what is being practiced. The floor was opened for discussion.

It was stated that the **Tenure & Promotion Committee must be composed of tenured full professors**, selected by faculty; concern was expressed as to whether there are enough tenured full professors to compose a committee. Dr. Ngwang expressed his concern about having a lower ranked professor evaluating the work and dossier of senior ranked professor. Further clarification was sought as to whether the AAVP can appoint members to the Tenure & Promotion Committee.

Ms. Evans stated that the election committee will keep track of eligibility and that a clarification of policy was needed. Dr. Catchings recommended that Drs. Ngwang, Hoque, and Schreiber finalize the language for policy clarification and eligibility.

Dr. Schreiber also read letters requesting meetings and/or presentations: Dr. Reger has requested to meet with **Faculty Senate to discuss QEP**. It was recommended that Dr. Schreiber draft a letter suggesting that QEP presentation be made to departments or the faculty as a whole. Dr. Greene so moved and Dr. Catchings seconded that Dr. Schreiber draft a letter to Reger stating that a QEP presentation to FS may not be an effective use of time. The assembly voted unanimously for this motion.

**QEP Committee** has requested a member from the Faculty Senate to **serve as liaison** between the FS and the QEP committee. On president's request, **Mack Felton** volunteered for that responsibility. A request was also made for a **liaison to serve on the SACS ACAP Committee**. In absence of a volunteer, Dr. Schreiber agreed to continue to serve in that capacity.

FS will send a representative to Jackson to meet with **AAUP**. **Dr. Catchings** volunteered to attend. Evans moved that Gwen Catchings will be our representative to AAUP; Dr. Felton second, and the assembly voted in favor of this idea.

Dr. Schreiber discussed the need to schedule **a meeting with the President and AAVP to review the issues of a FS webpage and budget**. As an alternative Dr. Catchings suggested that this meeting include members of the executive committee and later have the president address the full Senate. Another suggestion was made to schedule separate meetings with Dr. Osborne and Dr. Hudson. Dr. Schreiber wants to avoid using a regular FS meeting for administrative meetings.

**Standing Committees at the University**. The request has been approved for **FS representatives** to be placed **on standing university committees**. Dr. Schreiber will send copies of all university committees to FS members for individual choices and preferences.

Dr. Catching reviewed suggested faculty senate protocol. Ms. Evans suggested that a protocol needs to be made to accommodate emergencies; adjustments were incorporated relative to Protocol #2. The body voted for these adjustments.

Assignments to FS standing committees will be made by the President.

The President asked for a motion to adjourn. It was so moved, seconded and voted in favor.

**Announcements:**

Dorothy Vaughn announced that the **Art Department** is currently exhibiting the works of University personnel and invited members to attend. Dr. Schreiber requested that historical documents and books be submitted to FS Reference Library.

Respectfully Submitted;

*Bertha Ealey*

Bertha Ealey, Secretary

*Paul Schreiber*

Paul Schreiber, President