

Minutes of MVSU Faculty Senate Meeting

November 30, 2010

Approved

I. The meeting was called to order at 11:05 am by Faculty Senate (FS) President, Paul Schreiber.

Members attending: Ms. Jessica Barnes, Ms. Elizabeth Evans, Dr. Mack Felton, Dr. Latonya Garner, Dr. Kathryn Green, Ms. Bessie W. Hutchins, Mr. Emmett McClary, Dr. Samuel McNair, Dr. Abigail Newsome, Dr. Paul Schreiber, Ms. Dorothy Vaughn, Ms. B. J. P. Washington and Ms. Violene Williams

II. A motion was made by E. Barnes, seconded by B. Hutchins to approve with noted typographical errors, the minutes of the meeting of November 2. The motion carried. **Motion AY10/11-15**

III. Old Business

1. Provost Meeting Report

FS President P. Schreiber turned over this report to FS V.P. A. Newsome. The FS officers met twice since the last FS meeting. Much of these meetings revolved around the concerns addressed with Dr. Oliver in her meeting with the FS.

The Faculty Handbook is now online for review. It will be left there until the beginning of next semester, and time has been requested of the administration to deal with the handbook at the Faculty Institute on January 6.

Bookstore order issues were discussed, with the importance of early submission of orders for each semester.

New Financial Aid director is Dr. Torrance McKnight

Concerns about technology—formation of an ad hoc committee within the FS re: technology was proposed.

2. SACS Leadership Team Report – no meeting was held since the last FS meeting.

3. IHL Meeting – Dr. Newsome attended. It was a short meeting, approximately 1 ½ hours. The meeting dealt with word changes in student aid funding. Each of the universities presented a report on the positive things that had happened at their respective institutions. For MVSU, noted were the men's cross country track team championship; Dr. Aurora Varn's two awards for humanities and for foreign language instruction in the state; enrollment management restructuring, partnering with the Kauffman Foundation; a cappella choir performance; Delta summit, One Valley/One Goal.

4. Faculty Handbook – as previously noted, it is posted on the FS website. There is also a FS website email address, and it should be up through Finals week. A motion was made by K. Green and seconded by M. Felton that the handbook be left up until January 6, 2011 rather than the end of the semester only. The motion was approved. **Motion AY10/11-16**

5. Committee Reports – none of the following committees met

Faculty Concerns

Faculty Handbook

Student Concerns/Curriculum Committee

Administrative Support

Faculty Senate Constitution – A. Newsome stated that there will be a draft of the new constitution to present at the January FS meeting.

- 6. Faculty Concerns (Survey)** A motion was made by A. Newsome and seconded by J. Barnes that this agenda item be discussed after the New Business. The motion was approved.

Motion AY10/11-17

IV. New Business

7. Election of Correspondence Secretary and Secretary

Due to Dr. L. Hall's assumption of Interim Chair duties in his department, a new Correspondence Secretary needed to be elected to replace him. After nomination of L. Garner, a motion was made by E. Evans and seconded by B. J. P. Washington to close the nominations for Correspondence Secretary. By affirmation Dr. Latonya Garner is the new Correspondence Secretary of the FS. **Motion AY10/11-18**

Due to the resignation of K. Green as Secretary, with minutes for November 30 being the last minutes taken by her and following some discussion, a motion was made by E. McClary and seconded by M. Felton that secretarial duties will be divided up and rotated among volunteer faculty members. The Motion carried. **Motion AY10/11-19.** E. McClary agreed to take the minutes on the next FS meeting, set for Tuesday, January 11.

Re: the promotion decision April letter claimed to have been sent to Dr. Roberts in Office Administration, P. Schreiber announced that Dr. Roberts now has a copy of the letter.

- 8. Code of Ethics** – The FS received a letter from Assoc. Provost Dr. S. Shingles re: a code of ethics for faculty members charging misconduct on the part of colleagues. In the Faculty Handbook, no sanctions for misconduct are addressed. Dr. Shingles requests that the FS should be looking into this issue. P. Schreiber stated that the Code of Ethics was revised last year based on what most schools are doing. The issue of shared governance is also concerned. Various concerns about sanctioning peers were brought. It was noted that this is an HR/VPAA issue. A motion was made by E. McClary and seconded by K. Green that the question of sanctions relative to the code of ethics be turned over to the Faculty Handbook committee for recommendations following general faculty discussion at the Faculty Institute. The motion carried. **Motion AY10/11-20.**

- 9. Final Exam schedule** – K. Green urged that the final exam schedule be available at the beginning of the academic year or at least at the beginning of each semester so that faculty can incorporate the schedule into their syllabi. A motion was made by A. Newsome and seconded by M. Felton that the FS President write a letter to J. Loggins' Supervisor in Student Records requesting the final exam schedule be provided prior to the beginning of the semester so that faculty can incorporate it into their syllabi. The motion carried. **Motion AY10/11-21.**

6. Faculty Concerns (Survey) [following meeting with President Oliver]

General dissatisfaction with the handling of the program review was expressed. It was generally stated that unless we have more time, more resources and more direction the process will not have a satisfactory result.

A motion was made by E. McClary and seconded by J. Barnes that the FS President write a letter to the Provost requesting clarification about program review requirements and the feasibility of completing everything in the plan. The Motion carried. **Motion AY10/11-22**

Recruitment and retention—D. Vaughn declared that MSU states they are losing freshmen students over dormitory issues and our campus has similar problems.

B. J. P. Washington queried the availability of a list of recruitment trip so that faculty would know when they are going. There was also a general question, unanswered, on how many recruiters MVSU has.

General dissatisfaction with not sticking to a plan that had been effective, a situation noted by President Oliver during her meeting with the FS.

V. Other E. Evans noted that the Coordinator of the Office of University Academic Assessment OUAA Coordinator has questions regarding the strategic plan. Who authored the document? It reads like a single author. This is a binding document for the next five years and OUAA is concerned about pushing the vote through on this important document. Assessment documents are based on it and must be linked to it.

VI. Announcements/Comments Tree lighting, full faculty meeting is Thursday , December 2 at 11:00.

Salvation Army is soliciting support for the Adopt a Family Program. Tax deductible for about \$60. S. McNair urged faculty participation in this endeavor.

VII. Close

M. Felton made a motion to adjourn the meeting, seconded by B.J.P. Washington. The motion carried and the meeting was adjourned at 12:20 p.m. **Motion AY10/11-23**

Minutes submitted by K. Green