

**MISSISSIPPI VALLEY STATE UNIVERSITY**  
**FACULTY SENATE MEETING**  
**September 1, 2008**

**Approved by Faculty Senate**

**Members Present:** Catchings, Schreiber, Kudikyala, Ahanonu, Evans, Greene, Arnold, Persaud, Amadi, Misoc and Hoque

The meeting was called to order by Dr. Schreiber at 11:10 AM. Floor was opened to nominate a new President for the Faculty Senate. Dr. Gwendolyn Catchings was nominated and elected as the new President. Nominations for Vice President were opened. All nominations were declined. Nomination for a new Secretary was made. Dr. Udai Kudikyala was elected by the FS as the new secretary. All other nominations to the FS were postponed until the departments selected their representatives.

**Old Business**

Letters/memos were reviewed by Dr. Catchings.

A motion to adopt the agenda (Dr. Green, Dr. Persaud) was passed.

**Faculty Senate Committee (FSC) recommendations**

Faculty Senate reviewed the FSC's and issues that were not resolved from previous year.

It was proposed reduce the number of FS Committees in order to distribute work load more evenly and to make the FSCs more effective.

The potential FSCs were based on the Dr. Schreiber's recommendations.

The following FSCs are being proposed:

- a. Faculty Handbook Committee : This is an adhoc Committee/
- b. Faculty issues Committee : This committee would address issues regarding pay, hiring, tenure and promotion
- c. Student Issues Committee: This committee would address student issues concerning advisement and registration
- d. Executive Committee: This committee would oversee all of the above committees
- e. Administration/Support services: This committee would address issues concerning faculty housing, faculty senate webpage, infrastructure and faculty parking.

**Old business**

IHL meeting: Dr. Schreiber attended the May, 2008 meeting. The IHL discussed tuition increases for all the IHL universities. A 4% increase in tuition was mandated for all universities except for Delta State University. Consent agenda of MVSU had six names under award of tenure. June was retreat. A meeting in August was attended by Dr. Catching.

Research institutions might receive more in aid. MVSU will loose some money as aid since it is not primarily a research institute.

**Online course committee:** The committee chair, Dr. Ngwang had been working on some recommendations. He proposed no more than twenty five students per on-line course. He has proposed to deliver a rough draft of recommendations to FS during the next meeting (October, 2008). A copy of the recommendations was sent to the Academic Affairs. No feedback has yet been received from the Academic Affairs. The FS still has to approve the final recommendations.

**FS constitution Amendments:** Dr. Hoque would bring the recommendations to the next meeting for the final approval from FS before forwarding a copy to the Vice President and to the IHL. There was a recommendation to post the amendments on the faculty senate web site.

**Annual Faculty Performance Evaluation:** It was recommended to design a common rubric for all departments. As of now, faculty evaluations are performed as per department rules.

### **New Business**

Faculty Senate Committees: The following committees were formed

- a. Faculty Handbook Committee: Dr. Evans will chair this adhoc committee.
- b. Academic/Faculty Issues C : Dr. Chandra Persaud will chair this committee
- c. Student issues : Dr. Florian will chair this committee

FS web page: Dr. Kudikyala is now responsible for updating this web page.

Dr. Schreiber discussed the performance on FSCs. He said that last year twenty issues were officially dealt by the FSCs. Only four issues were met with some response and sixteen issues were met with no response from the administration. Faculty Handbook was the most important issue that was handled by the FS but the issues concerning the handbook are still not resolved. Dr. Schreiber will continue to work the Faculty Handbook committee. There was no adequate response from the administration to memos that were sent out by FS.

A motion was initiated by Dr. Persaud stating that Dr. Schreiber did an excellent job as the President of the FS. The motion was unanimously passed by the FS. Dr. Catching mentioned that Tenure and Promotions letters were sent to eligible faculty members. The letters directed the faculty to study the Faculty Handbook. The Faculty Handbook was not updated as per the FS recommendations. Dr. Evans had reviewed the FS Handbook last Fall (2007) in consultation with faculty and department chairs. An initial copy with recommended changes was submitted in October, 2007. A second draft was submitted with a list of recommended changes. A copy of the Faculty Handbook was given to Dr. Schreiber when he requested a copy. There will be a closed meeting at 3:00 PM with Dr. Hudson regarding F Handbook. Dr. Meredith from IHL is expecting a copy of the handbook as soon as possible. Dr. Misoc recommended that the requirement for two publications for promotion/tenure should be revisited as MVSU is not primarily a research institute.

Motion to adjourn the meeting was passed at 12:15 PM. The meeting was adjourned with a note that FS will meet during the first Tuesday of every month at 11:00 AM.

Submitted by:

*Udai Kudikyala*

Udai Kudikyala  
Secretary

*Gwendolyn Catchings*

Gwendolyn Catchings  
President