



MISSISSIPPI VALLEY STATE  
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## Academic Suspension Appeal Form

*Use this form if you are appealing an academic suspension. As you complete the form, please address the items in the space provided, starting on the second page of this document using as much space as necessary. Make sure that your responses are well-organized and well-written.*

A successful academic suspension appeal will grant you one additional semester of probationary time to raise your cumulative GPA to return to good academic standing. If your appeal is approved, you will be expected to adhere to the provisions listed below. Failure to comply with these stipulations in addition to those set forth by the Academic Appeals Committee may jeopardize the outcome of future suspension appeals.

- Meet with Academic Advisor prior to the beginning of classes to review schedule and make changes as necessary.
- Limit number of semester credit hours pursued to no more than 12-15 hours.
- Meet with Academic Advisor during the Early Registration period to schedule classes for the upcoming semester.
- Must attain at least the required cumulative semester GPA based on your classification (Check the University Catalog). Failure to attain the required cumulative GPA or better will result in suspension.

The Academic Appeals Committee will review and vote on all appeals. You will be notified of the committee's decision by telephone and in writing once a decision has been rendered. The ASC considers the following in making its decisions:

- Preparation of a well-written statement of clearly explained extenuating circumstances with appropriate documentation that details the reason(s) you did not achieve your academic potential;
- Description of a specific and realistic academic plan; and
- Evidence that there is a significant probability that you will reach the minimum GPA for good academic standing if granted one additional semester of probation.

Your completed appeal, along with any additional documentation relating to your appeal, should be emailed to [academic.affairs@mvsu.edu](mailto:academic.affairs@mvsu.edu).

### OFFICE OF ACADEMIC AFFAIRS



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**Academic Suspension Appeal Form**

Name \_\_\_\_\_ ID# \_\_\_\_\_  
Major: \_\_\_\_\_ Classification: FR \_\_\_\_\_ SO \_\_\_\_\_ JR \_\_\_\_\_ SR \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone number: \_\_\_\_\_  
MVSU Student Email Address: \_\_\_\_\_ Email Address \_\_\_\_\_  
Semester/Year Suspended \_\_\_\_\_ Semester/Year Appeal requested \_\_\_\_\_

Semester GPA \_\_\_\_\_ Semester Credits Earned \_\_\_\_\_ Semester Credits Attempted \_\_\_\_\_  
Cumulative GPA \_\_\_\_\_ Cumulative Credits Earned \_\_\_\_\_ Cumulative Credits Attempted \_\_\_\_\_

This is my \_\_\_\_\_ academic suspension. (Please indicate the total number of suspensions you have received.)

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1. Provide a detailed account of the reasons you did not reach the minimum required cumulative GPA in the past semester; include descriptions of any extenuating circumstances and efforts that you made to improve your GPA during the semester.
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2. Give a description of how circumstances have changed to allow you to perform at a satisfactory academic level in the upcoming academic semester.

3. Describe the specific plan of action that you will implement to attain academic success and achieve the required cumulative GPA should your appeal be approved.

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Signature \_\_\_\_\_ Name \_\_\_\_\_ ID# \_\_\_\_\_ Date \_\_\_\_\_